

## Changes to Disbursements for All Tariffs Section

These changes apply to all tariffs and are effective for all referrals issued **March 1, 2004** and after.

We regret that the reduced level of funding available to LSS requires some changes to the interpreting and translation items in the **Disbursements for All Tariffs** section of the *Guide to Legal Aid Tariffs*.

The following are the revised disbursement items. Updated pages for your tariff binder will be sent out by June 2004 with the next tariff update.

### Interpreting and translation for language

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#### *Interpreting for language*

See also **Meterage — Interpreters/Translators.**

- No prior authorization is required for interpretation accounts of up to \$200. **0877**
- Prior authorization is required for any service exceeding the \$200 limit.
- Interpreters will be paid up to \$25 per hour.
- Attach copies of detailed invoices for services, including the interpreter's name and address.

#### **Cautions**

- ➡ To be billable, interpretation services must be performed under the lawyer's supervision.
- ➡ You are responsible for ensuring that interpreters bill accurately.
- ➡ LSS does not accept billing for minimum time or a flat rate.
- ➡ For multiple client claims, the limit under which no authorization is required is calculated per adult client.

***Translation for language*****See also Meterage — Interpreters/Translators.**

- Prior authorization is required for any translation service.
- Translators will be paid up to \$0.19 per English word of translation (no flat rates).
- Attach copies of detailed invoices for services, including the translator's name and address.

**0901****Cautions**

- ➡ LSS will only authorize translations in Immigration cases in exceptional circumstances.
- ➡ LSS will not pay for translating forms that are already available in the required language, but only for translating the client information entered on them.
- ➡ LSS will not authorize a translation of any document back into the client's language.
- ➡ You are responsible for ensuring that translators bill accurately.

***Meterage — Interpreters/Translators***

- No prior authorization is required to bill meterage up to \$20.
- Meterage for interpreters/translators is billable at up to \$0.44 per kilometre for travel to and from their office to the office of the lawyer.
- Attach copies of detailed invoices for services, including the interpreter/translator's name and address.

**0427****Cautions**

- ➡ Meterage is billable per trip, not per client.
- ➡ You are responsible for ensuring that interpreters and translators bill accurately.
- ➡ LSS does not reimburse interpreters/translators for parking.

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